

**MINUTES OF THE TOWN DEVELOPMENT COMMITTEE
OF MELKSHAM TOWN COUNCIL
HELD AT MELKSHAM TOWN HALL
ON MONDAY 28 NOVEMBER 2011**

Present: Mrs Pat Aves
Mr Peter Dauncey
Mr Rod Eaton (ex officio)
Mr Mark Griffiths
Mr Vic Oakman
Mrs Terri Welch
Mrs Adrienne Westbrook
Mrs Pam Wiltshire (Chairman)
Mr Richard Wiltshire

2011

100. Apologies

Apologies were received from Councillors Mark Griffiths and Simon Bridgford-Whittick. Councillors Rod Eaton and Chris Petty substituted respectively.

101. Declarations of Interest

As a member of RAFA, Councillor Peter Dauncey declared an interest in the item regarding the possibility of holding a fundraising concert by the Squadronaires, the evening before the 'Freedom of the Town' celebrations on 5 May 2012.

102. Public Participation

a) Matters arising

No members of public wished to speak to an item.

103. Minutes of the previous meeting

The minutes of 24 October 2011 were approved at the Town Council meeting on 14 November 2011.

Matters Arising:

Bus Shelter – Market Place

It was noted the bus shelter in the Market Place will be installed the following day and the new benches will be installed in the next few days.

104. Pedestrian Crossing at Queensway

As part of the consultation process Wiltshire Council had provided information on the proposals for the pedestrian crossing in Queensway.

RESOLVED: To write to Wiltshire Council welcoming the idea of a new crossing in such a busy area and to ask how long the construction work will take, should the proposal be accepted.

**105. Notice of Motion received from Cllr Richard Wiltshire on 21 November 2011
Re: Asking Wiltshire Council to provide all day parking for those working in the Town**

Councillor Richard Wiltshire asked the meeting if consideration could be given to asking Wiltshire Council to provide all day parking spaces for those working in the town, this could be in either parts of the Lowbourne, King Street or possibly Church Street car parks with a reasonable charge of £2.

After discussion it was:

RESOLVED: To contact Wiltshire Council asking that consideration is given to providing all day parking for workers in the town in King Street or Lowbourne car parks at a cost of £2 per day.

106. Notice of Motion received from Cllr Richard Wiltshire on 21 November 2011. Re The provision of parking discs (at a reasonable charge) to allow a maximum of 30 minutes parking during any one stay

In a bid to support local trade, Councillor Richard Wiltshire asked if consideration could be given to asking Wiltshire Council to provide annual parking discs, at a reasonable charge, possibly £5, to allow parking for a maximum of 30 minutes in the various car parks in the town without displaying a machine ticket.

RESOLVED: It was agreed to write to Wiltshire Council seeking their support in providing parking discs, to allow members of the public to park for free for 30 minutes in their car parks in the town at an annual cost of £5 per disc.

107. Melksham Air Training Corps – Freedom of the Town:

a) Notice of Motion received from Cllr Pam Wiltshire on 22 November 2011. That the Town Council should invite a member of the Royal Family to come to Melksham on the occasion of giving the ATC the Freedom of the Town.

Councillor Pam Wiltshire asked if the Town Council felt it appropriate to invite a member of the Royal family to the Freedom of the Town celebrations on 5 May 2012 to mark the 50th anniversary of the Air Training Corps in the town.

RESOLVED: It was agreed to invite a member of the Royal family to the Freedom of the Town celebrations on 5 May 2012.

b) To consider staging a concert as a precursor to the Freedom on the Town celebrations.

The Town Clerk produced a report (**copy attached**) on the possibility of holding a concert on the evening before the Freedom of the Town ceremony as a precursor to the following day's celebrations.

Investigations had been made already into the possibility of staging a celebratory concert featuring the RAF Squadronaires. If the majority of profit after expenses generated by such an event were donated to a service charity such as RAFA, application could be made for abatement of costs with only marginal expenses such as transport, subsistence, food and insurance costs (approximately £1000) being incurred.

After discussion it was:

RESOLVED: To submit an application to the RAF Bands Allocation Committee to stage a celebratory concert on 4 May 2012, ideally featuring the Squadronaires and to seek the support of the Melksham Entertainment Group to underwrite this event if necessary.

108. Flower Displays. To consider the nature of floral displays within the Town during 2012.

Councillor Pam Wiltshire asked if consideration could be given to the colour theme of the floral displays throughout the town next year, and suggested that red, white and blue would be particularly appropriate given that 2012 is the year of the Queen's Diamond Jubilee.

RESOLVED: It was agreed to ask the Town Council's flower supplier to consider an appropriate colour theme for the town centre floral displays, given the significance of next year's Jubilee and Olympic celebrations, and to approach Wiltshire Council to ask if they would provide an appropriate floral display on the Market Place roundabout.

109. Queen's Jubilee. To consider how the Town may make a lasting tribute to commemorate the 2012 jubilee.

Councillor Pam Wiltshire asked for the Committee's thoughts for an appropriate lasting tribute to mark the Queen's Diamond Jubilee in 2012. One idea could be a tree with an accompanying plaque in an appropriate location in the town centre.

Councillor Peter Dauncey explained that the Lions Club nationally have asked all local Lions Clubs to plant trees to help celebrate the Diamond Jubilee.

RESOLVED: To approach the Tree Warden to ascertain an appropriate location for

a suitable container grown mature tree and to approach the Lions Club to ask if they would wish to participate in this initiative.

110. Food Festival 2012.

The Chairman gave an update on progress so far regarding arrangements for the Food Festival in 2012:

- Sainsburys have agreed to provide sponsorship in the sum of £4000.
- The event will take place between 7-16 September which would encompass the Gardeners' Society Show and culminate with the Festival Food Fair.
- The website has been updated and chefs contacted.
- Previous stall holders/sponsors will be contacted in mid January.

111. Town Guide 2012.

A report had been produced by Katherine Attreed, Administrative Assistant, regarding improvements to the Town Guide 2012 for this committee's consideration.

The committee welcomed the report and

RESOLVED: To request that officers produce a mock-up guide, to bring back to a future meeting for discussion.

112. Payments for Approval.

A list of payments was circulated at the meeting.

RESOLVED: It was agreed to approve the list of payments.